



**Executive
Committee**

Chair:

Stacey Franklin,
GSA

Vice Chair:

Steve Mullen, DOS
Honolulu Passports

Standing Members:

CAPT Greg Burton,
PHNSY

Rear Admiral
Vincent Atkins,
USCG D14

Colby Stanton,
FEMA

Raymond Tanabe,
NOAA, NWS

Members:

Steven Stanford,
USSS Honolulu

Todd Schafer,
PACFLT

Debra Saito,
FAA Honolulu

David Gulick,
USCIS

CAPT Timothy
Daniels, DLA
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James Hirai (BG
Ret), APCSS

COL Joseph
Delaney, DISA PAC

Colonel Joel
Gartner,
USPACOM, J9

Ralph Rizzo,
FHWA, DOT

Dr. Christina
Altendorf, US Army
IMCOM

Ryan Okahara,
HUD

Travis Thomason,
USDA NRCS
Hawaii

Staff:

Chris Conklin,
Executive Director



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April 26, 2018

Honolulu-Pacific Federal Executive Board
Executive Committee Meeting Agenda
30 March 2018 1:00-3:00 PM
Defense POW/MIA Accounting Agency
Joint Base Pearl Harbor-Hickman, HI

Executive Committee Members in Attendance:

Stacey Franklin – GSA – Chair
Steven Mullen – US Passports – Vice Chair
CAPT Brian Penoyer, USCG – USCG 14th District
Colby Stanton – FEMA PAO
Ray Tanabe – NOAA NWS
Kevin Howe – U.S. Secret Service
Andrea Huston – U.S. Pacific Fleet
David Gulick – USCIS
Shehzi Khan – PACOM J9 Directorate
Ralph Rizzo – FHWA
Dr. Christine Altendorf – US Army IMCOM
Ryan Okahara – HUD
Chris Conklin - HPFEB

1:05 pm: Chair Franklin opened the meeting and recognized all Executive Committee members in attendance.

Final Combined Federal Campaign Results 2018 and Way Ahead

Chris Conklin provided a final update to the committee (in their role as CFC Local Federal Coordinating Committee) of the CFC 2017 campaign. A total of 5,388 pledges and \$ 1,8,53,097 in donations has been recorded. This represents a more than 50% reduction from 2016 total donations. Also, 2,665 volunteer hours were donated to local charities. For the first time, retirees were able to donate by PRD from their annuity/military retired pay. There were a plethora of challenges with this year's campaign, primarily related to the new donor website, and late rollout of nearly all campaign processes, which hurt CFC Hawaii in 2017. A general discussion of the issues with the 2017 giving portal was held, and members expressed concern for the future of CFC under the current new construct if these trends continue. The HPFEB is working with various stakeholders to help resolve these issues prior to the start of the 2018 campaign, which will be chaired by U.S. Pacific Command. Final campaign results and an after action survey for campaign workers and donors can be found here: https://honolulu-pacific.feb.gov/strategic_partnership/combined-federal-campaign/

Initial Report from Executive Committee Training Working Group

Based on discussions during the Executive Committee meeting in December 2017, a training working group has been established as a sub-group of the Committee. The Committee had their first meeting (via teleconference) on March 26th. Mike Tosatto briefed the results of the meeting:

- The HPFEB draft charter for the working group was reviewed and approved in concept. It will be reviewed again before final approval.
- There was a discussion over whether or not to make the group short term focused, or a standing working group.
- The group was in general agreement that the first item to tackle was to develop a data capture process for what agencies are currently doing for professional training (priority is required non-resident training), and then what the gaps are, and what is the best approach to address these gaps.
- Mr. Tosatto is conducting an informal assessment of what the other FEB's in the network are doing for training and inter-agency rotation programs.
- Some of the information that needs to be captured is on the SF-182 used by federal agencies to document and fund employee training.

The HPFEB will provide an assessment of the partnered training opportunities currently being provided or sponsored on a collaborative basis, including details of curriculum cost, agency demographics, throughput and potential cost avoidance estimates. The staff will also research survey vehicles to capture this information efficiently, and maximize agency participation, as well as look at methods to allow the group to share information and collaborate virtually.

HPFEB Website Presentation

Chris Conklin briefed out the establishment of the new HPFEB interactive website: <https://honolulu-pacific.feb.gov/>. The site went live in early March and is receiving several hundred visitors per week. This is intended to be the primary portal for FEB agencies and employees for training and events, announcements, registration for emergency notification, links to partner agencies, etc. Executive Committee members were encouraged to review their on-line biographies and will be provided with login credentials for the portal where documents not posted on the public domain will be available.

HPFEB Schedule and Training Update – Annual Awards Program

Chris Conklin briefed the schedule of upcoming events, including the annual awards program on April 27th, retirement planning training in May and the 2018 Pacific Leadership Academy graduation on Friday July 27th. Committee members encouraged the HPFEB to schedule a full FEB board meeting in late FY-2018.

Update on Workforce and Compensation Issues

A brief overview of current issues and initiatives affecting the federal workforce was briefed. Items of interest include a the president's proposal for a civilian employee pay freeze and a 2.6% military pay raise in 2019, and OPM work to develop legislative proposals to achieve changes to federal employee pay and benefits. These were directed by OMB to bring Federal total compensation more in line with the private sector (these would all require congressional action). See attached Workforce Update 3/30/2018.

Open Announcements, Executive Committee Agency Reports

Rear Admiral Vince Atkins, Commander of the 14th Coast Guard District, will be retiring in May, and will be relieved by the Chief of Staff, Rear Admiral (select) Brian Penoyer for a multi-month period until the new district commander arrives. Congratulations to both.

The formal meeting was adjourned by Chair Franklin at 2:14 p.m.

2:15 - 3:00 pm: Tour of DPAA Laboratory Facilities (DPAA Chief of Staff Host)

The DPAA Chief of Staff, Mr. Scott Ebell, hosted a tour of the DPAA Laboratory for interested Executive Committee members. Thanks to Mr. Ebell for hosting the meeting and for the tour of this state of the art facility and mission brief.

Submitted:



Chris Conklin
Executive Director, HPFEB

Approved:



Stacey Franklin
Chair, HPFEB

