

THE OFFICE OF PERSONNEL MANAGEMENT



REACHING ACROSS AMERICA

Writing Your Federal Resume: This **free** virtual (online) presentation explains each section of the job opportunity announcement (JOA) in an effort to better inform applicants and to assist them in selecting the right job. The presentation highlights a three part process to assist applicants in writing their Federal resume. Attendees will be shown a real JOA and walked through reviewing the JOA to determine qualifications and interest, identifying the important requirements and then tailoring their resumes with that JOA. Lastly, it will provide a quick overview of the resume builder on USAJOBS.GOV.

To register for a class, click one of the links below:

April

[Wednesday, April 18, 2018 from 10:00 AM to 11:30 AM \(ET\)](#)

[Wednesday, April 18, 2018 from 4:00 PM to 5:30 PM \(ET\)](#)

May

[Monday, May 14, 2018 from 11:00 AM to 12:30 PM \(ET\)](#)

[Monday, May 14, 2018 from 5:00 PM to 6:30 PM \(ET\)](#)

June

[Wednesday, June 13, 2018 from 11:00 AM to 12:30 PM \(ET\)](#)

[Wednesday, June 13, 2018 from 6:00 PM to 7:30 PM \(ET\)](#)

For additional general public briefings, tools and resources, visit the

[Recruitment Policy Studio](#)

We look forward to having you at one or more of the sessions!

This is a virtual event that can be viewed on your computer or smartphone. You will require speakers to hear the presenter. After registering, within 10 minutes, you will receive an email with the link to the presentation.



We want you for Federal Service

