



“SHRM Essentials was the first step towards the path of achieving my HR Certification and it was one of the best investments in my career.”

— Lilly Ho, Vice President,
Hawaii Public Policy Advocates

SUMMER 2018

SHRM Essentials of Human Resources (A14926)

Human resources incorporates a number of interrelated job functions with a primary mission of assisting organizations in achieving its goals and objectives. In this course, you will gain foundational knowledge and improve your ability to handle challenging HR issues. This program is ideal if you are just starting out in the HR profession, planning to make a career change into an HR position, or performing HR duties as a part of a non-HR job.

While this course doesn't prepare you for the SHRM-CP/SHRM-SCP certification exam, it helps set the stage for those interested in pursuing certification. You will receive a training certificate upon successful completion of the course.

PROGRAM OBJECTIVES

This program is designed to provide you with the knowledge and skills necessary to:

- Create a stronger alignment between your organizational and HR goals
- Build your knowledge of HR practices
- Apply newly learned HR knowledge to practical activities similar to those required on the job
- Plan for ways to transfer the knowledge and skills learned from training to on-the-job tasks

SEMINAR TOPICS INCLUDE

Human Resource Fundamentals, Talent Acquisition, Total Rewards, Employment Law, Learning and Development, and Performance Management.

CLASS SCHEDULE (Subject to change)

Saturdays, June 23 & 30, 2018 • 8:30am – 4:00pm

Location: Webster 104 (UH Mānoa Campus)

Fees (include textbook):

\$449 (SHRM Member)

\$529 (Early Bird Non-SHRM Member, register by 5/12/18)

\$549 (Regular Non-SHRM Member)

Instructors:

Danny Ishii, Consultant

Kristin Maeda, Sr HR Associate

Paul Saito, Attorney

Cindy Paguyo, Talent Advisor

REGISTER AT

outreach.hawaii.edu/professional

OR CALL 808.956.9249

For information about SHRM membership in Hawai'i, visit
www.shrmhawaii.org, email shrmhawaii@hawaii.biz or call 808.447.1840 (SHRM Hawai'i Chapter).